

**AGENDA
BOARD OF SELECTMEN
MONDAY, SEPTEMBER 12, 2016**

6:30 p.m. – Convene Meeting in Open Session – Waquoit Meeting Room – Mashpee Town Hall

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

MINUTES

- Approval of the following: Monday, August 22, 2016 Regular & Executive Session

APPOINTMENTS & HEARINGS

- 6:30 – Public Comment
- 6:35 – Review and approval of One-Day Liquor License and Temporary Sign Applications:
 - Oktoberfest, One-Day Liquor License, *Terrie Cook (Mashpee Kiwanis)*
 - Oktoberfest, Temporary Signage, *Mary Bradbury (Recreation Director)*
 - PetFest, Temporary Signage, *Deborah Dami (Town Clerk)*
- 6:40 – Review and approval of Amendments to Section 5, New Seabury Conservation Restriction, *John Falacci (Project Manager)*
- 6:45 – Conditions & Operating Policies for the Operation of a Communications Center for the Town of Mashpee by the Barnstable County Sheriff's Office, *Sheriff James M. Cummings*
- 7:00 – Update on Transfer Station Operation, *Catherine Laurent (DPW Director)*
- 7:15 – Discussion of October Town Meeting Warrant Articles:
 - Habitat for Humanity housing projects at Orchard Road and Quinaquisset Avenue, *Ed Larkin (CPC) and Leedara Zola (Habitat for Humanity)*
 - Wastewater Plan, *Jeff Gregg (GHD)*

COMMUNICATIONS & CORRESPONDENCE

- 1) Acknowledgement of surrender of General-on-Premises Liquor License effective September 5, 2016, *Artfully Yours*
- 2) Review of correspondence from the Town Clerk relative to the By-law Review Committee

OLD BUSINESS

- 1) Review of additional articles (3) proposed for inclusion in the October 2016 Annual Town Meeting Warrant

NEW BUSINESS

- 1) Review and approval of License to Enter and Use Real Property between Mashpee Commons Limited Partnership and the Town of Mashpee

- 2) Review and adoption of Board of Selectmen Policy #066, Senior Property Tax Work-Off Program, *Lynne Waterman (COA Director)*
- 3) Discussion and approval to grant Conservation Restriction on the Mills Property
- 4) Review and approval of October 2016 Annual Town Meeting Warrant
- 5) Approval of appointment to the Conservation Commission, *Thomas J. O'Neill*
- 6) Approval of appointment to the Mashpee Cable and Advanced Technology Advisory Board, *Morgan James Peters*

ADDITIONAL TOPICS

(This space is reserved for topics that the Chairman did not reasonably anticipate would be discussed)

LIAISON REPORTS

EXECUTIVE SESSION

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Present: Selectman Gottlieb, Selectman Cahalane, Selectman O'Hara,
Selectman Cotton, Selectman Sherman
Town Manager Rodney C. Collins
Assistant Town Manager Wayne E. Taylor

Meeting Called to Order by Chairman Gottlieb at 6:40 p.m.
Mashpee Town Hall, Waquoit Meeting Room

MINUTES

Monday, August 22, 2016 Regular & Executive Session:

The minutes were corrected on page nine to amend the wording in the motion as follows: Motion made by ~~Selectman Cotton to reinstate~~ the Entertainment License of Barnstable Pizza & Pasta Co., Inc. d/b/a Finally Dino's LN-2016-0048 Outside Music ~~to include amplification~~ subject to;... Motion seconded by ~~Selectman Sherman~~ with the following: Motion made by Selectman Cahalane to allow Barnstable Pizza & Pasta Co., Inc. d/b/a Finally Dino's; LN-2016-0048 to provide for the testing of the new amplification system over the next two weekends subject to; no increase in the ambient noise, plus or minus 10% measured by the Town of Mashpee at the intersection of Sassacuss Road and Pequot Avenue. Motion seconded by Selectman Cotton.

Motion made by Selectman Sherman to approve the Regular & Executive Session minutes of Monday, August 22, 2016 as amended.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

| | | |
|-------------------------|-------------------------|-----------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

APPOINTMENTS & HEARINGS

Public Comment: None at this time.

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APPOINTMENTS & HEARINGS:

Review and approval of One-Day Liquor License and Temporary Sign Applications:

Oktoberfest, One-Day Liquor License, Terrie Cook (Mashpee Kiwanis):

Terrie Cook, Mashpee Kiwanis was before the Selectmen request the Board approve a One Day Liquor License to sell beer and wine at the Town of Mashpee's annual Oktoberfest event scheduled to be held on Saturday, October 1, 2016 with a rain date of Sunday, October 2, 2016 at the Village Green in Mashpee Commons located at the corner of Steeple Street and Job's Fishing Road.

Mrs. Cook indicated this is an annual event held within an enclosed tent. A certificate of liability insurance was included in the Special Events Application listing the Town of Mashpee as the insurance holder.

Motion made by Selectman Cahalane to approve the Special Events Application of the Mashpee Kiwanis for a One Day Liquor License; beer and wine only on October 1, 2016 with a rain date of October 2, 2016 at the Village Green in Mashpee Commons, Mashpee.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

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|--------------------------------|--------------------------------|------------------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

Oktoberfest, Temporary Signage, Mary Bradbury (Recreation Director):

Catherine Laurent was in attendance on behalf of Mary Bradbury, to request the Board approve a Temporary Sign Permit Application requesting approval to place signage announcing the annual Oktoberfest event planned to be held from 10:00 a.m. to 4:00 p.m. Four signs are proposed. Two are 6'x3' and the additional signage is 4' x 2.5'. The larger signs are proposed to be placed in the area of the Rotary and the two smaller signs would be placed at Dino's and at the Polar Cave ice cream parlor. The signage banners are mounted on fiber boards. With the Board's approval the signage would be erected on September 21, 2016 at the site locations and removed within 24 hours after the event.

Motion made by Selectman Cahalane to approve the Temporary Signage Application announcing the annual Oktoberfest event as referenced.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

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|--------------------------------|--------------------------------|------------------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

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PetFest, Temporary Signage, Deborah Dami (Town Clerk):

Correspondence was received from Deborah Dami, the Town Clerk dated August 31, 2016 requesting permission to post signs at the entrance to Town Hall to announce the third annual PetFest on Saturday, October 15, 2016. PetFest is planned to be held at the rear of the Town Hall from 11:00 a.m. to 3:00 p.m.

A rabies clinic will be held from 11:00 a.m. to 2:00 p.m. and the Town Clerk's Office will be available to license dogs. A blessing of the animals will be held at 12:00 p.m. Mrs. Dami has reached out to the Barnstable County Sheriff's Office and Mashpee Police and Fire Departments for K9 demonstrations. A DJ will be present for entertainment as well as food and pet vendors.

Motion made by Selectman Cahalane to approve the request of the Town Clerk to post signage at Town Hall to announce the third annual PetFest on October 15, 2016.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

**Selectman Gottlieb, yes
Selectman Cotton, yes**

**Selectman Cahalane, yes
Selectman Sherman, yes**

**Selectman O'Hara, yes
Opposed, none**

Review and approval of Amendments to Section 5, New Seabury Conservation Restriction, John Falacci (Project Manager):

John Falacci, Bayswater New Seabury Development, LLC met with the Board of Selectmen to review amendments to Section 5, New Seabury Conservation Restriction. The Conservation Commission voted unanimously to endorse the amendments at its February 25, 2016 meeting. Specifically, the amendment involves the removal of the existing restriction on 43,319 square feet of land and placing the same restriction on nearby areas for a net total of 52,665 square feet of land resulting in an additional 9,300 square feet of land under the provisions of the same restriction.

Mr. Falacci indicated the conservation restriction is held by Orenda Wildlife Trust, a private local land Trust. By re consolidating the parcels there is more connectivity of lands as well as increased overall square footage. The amendments to Section 5 have been reviewed and approved by the Cape Cod Commission.

Motion made by Selectman Cotton to endorse the amendments to Section 5, New Seabury Conservation Restriction as presented.

Motion seconded by Selectman Cahalane.

VOTE: Unanimous. 5-0.

Roll Call Vote:

**Selectman Gottlieb, yes
Selectman Cotton, yes**

**Selectman Cahalane, yes
Selectman Sherman, yes**

**Selectman O'Hara, yes
Opposed, none**

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APPOINTMENTS & HEARINGS

Conditions & Operating Policies for the Operation of a Communications Center for the Town of Mashpee by the Barnstable County Sheriff's Office, Sheriff James M. Cummings:

At the request of the Board of Selectmen, Special Sheriff Jeffrey Perry from the Barnstable County Sheriff's Office was in attendance to review the Memorandum of Understanding (MOU) for the cooperative operation of a primary fire department dispatch system.

With respect to the assessment to the Town of Mashpee for Fire Dispatch and Centralized Medical Emergency Direction (CMED) services for fiscal year 2017 the Board of Selectmen inquired about the fee increases. In fiscal year 2015 Mashpee's assessment was \$90,896. The FY2016 invoice for fiscal year 2017 reflects a substantial increase; \$106,655.89. It was noted the Mashpee Fire Department through its operating budget has appropriated funding for this service in FY17.

Special Sheriff Perry indicated the Sheriff's Department has operated a regional communication center since 1943. This year's assessment is charged per capita versus per call as in previous assessments. The new invoice is reflective of the new formula. It was explained the cost is determined by the regional communications center which is comprised of eleven participating Cape communities. It was a regional decision to charge a per capita fee. It is estimated that 40% of the cost is paid for by municipal assessment, and the remainder is assumed under the operational budget of the Sheriff's Department. For FY18, the Sheriff has agreed to maintain the municipal assessment of 40%.

With respect to determining costs, Town Manager Rodney C. Collins indicated he was not involved in this particular dialogue. However, it is important to realize the level of training at a regional center is different than a typical dispatch center. In support of the program Town Manager Collins stated the per capita charges gives predictability and avoids fluctuations in costs. Discussion followed with respect to the advantages of a regional communications center for fire and medical dispatch services.

Special Sheriff Perry stated that a regional communications center represents a benefit to smaller communities. Recently, the Town of Chatham and the Mashpee Wampanoag Tribe have signed the agreement for regional services while larger Cape towns' benefit by having their own efficiencies.

It was noted that funds have been awarded to renovate and expand the communications center in fiscal year 2019. In other business, it was reported the Town of Mashpee has had a significant decrease in crime.

The Sheriff's Department makes community services calls, arranges for special event tents, works with the Special Olympics and provides labor for community projects.

The Sheriff's Department is now hiring thirty new correctional officers. The deadline for applications is next Friday. Entry level testing is planned in October. And, for informational purposes 40 year round employees of the Sheriff's Department live in the Town of Mashpee.

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APPOINTMENTS & HEARINGS

Update on Transfer Station Operation, Catherine Laurent (DPW Director):

Catherine Laurent, the Director of Public Works presented options to the Board for the operation of the Mashpee Transfer Station as follows; Option 1, Contractor Operation and Hauling, Option 2, Town Operation and Contract Hauling, Option 3, Town Operation and Hauling. The Town currently operates the Transfer Station under Option 1.

In preparation for the expense budget for fiscal year 2018, Ms. Laurent recommended the Board revisit the operation of transfer station and consider Option 2 or Option 3. With Option 2, the Town would hire employees for daily staffing through the DPW. There would be oversight of staff, and assignments to cover vacations as well as assistance during snow/ice emergencies. In this option, the Town would purchase a front end loader through a three-year lease program. The hauling of trash and recycling would be contracted. Option 2 would require the rental of trailers proposed through a lease/purchase program. It was noted the Town currently owns all of recycling equipment.

Option 3 although it is deemed most costly in the short term would provide the lowest long term cost. The Town would hire employees to assist with daily staffing needs, and would purchase all necessary equipment for trash collection and hauling. This includes a loader, trailers, and a tractor and roll-off truck. After the initial capital investment, the ownership of the equipment would represent a significant savings in hauling costs. Ms. Laurent was requested to present long term projections regarding lease vs. ownership and the life span of equipment to assist in the Board's assessment.

In Option 1, the status quo, the Town does not have oversight with employees, and does not have any direct employee costs or equipment repair/replacement costs and fuel costs. This is the least costly option in the short term.

It was agreed the Board of Selectmen would consider a Request for Proposal in the general bid process at the September 26th meeting. This process was followed two years ago, and two firms have submitted bid proposals.

For the purposes of budgeting and for the next meeting Ms. Laurent was directed to present multi-year projections to include the status quo with one or the other two options to include recommendations such as; town owned, town owned with the lease contractor as well as actual contracted and negotiated rates with the highest employee benefits for comparison purposes.

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APPOINTMENTS & HEARINGS

Discussion of October Town Meeting Warrant Articles:

The Board of Selectmen conducted a review of the following articles previously placed on HOLD.

Habitat for Humanity housing projects at Orchard Road and Quinaquisset Avenue, Ed Larkin (CPC) and Leedara Zola (Habitat for Humanity):

Community Preservation Committee member Ed Larkin was in attendance with Warren Brodie a member of the Board of Habitat for Humanity of Cape Cod, Inc. to review two Community Preservation Act projects proposed for the October Town Meeting warrant.

Mr. Brodie indicated that originally Habitat for Humanity requested \$100,000 in CPA monies to assist with construction costs associated to two affordable housing projects located on Orchard Road and Quinaquisset Avenue. Last May, Community Preservation funds allocated \$70,000 for the project. Habitat for Humanity is before the Town of Mashpee to request an additional \$30,000 to assist with funding to complete the construction project. Mr. Brodie stated that \$50,000 is the magical number that is generally requested of other communities contributing toward Habitat's projects. It was noted the subject two homes will be the 17th and 18th Habitat houses built in the Town of Mashpee.

As a cost consideration, it was disclosed the Town of Mashpee donated the land at each site location.

For additional clarification, private fundraising represents a \$57,000 loss per home, and Habitat for Humanity assumes an average loss of \$50,000 per home. This is reflected in the pro-forma analysis. If the project is not funded by the Town, the loss will become \$87,000.

Previous costs requested from the Town of Mashpee amounted to \$25,000 per home. The costs then increased to \$35,000, and now the request is for \$50,000 per home, a standard rate. It was disclosed that 70% or one unit is the local preference for housing. This regulation is set by DHCD, the Department of Housing and Community Development.

Community Preservation Committee member Ed Larkin indicated there was an extensive conversation regarding the \$50,000 per home cost as \$25,000 and \$35,000 was contributed for previous Habitat homes. With the rise in construction costs the requested contribution has increased. Mr. Larkin disclosed the CPC voted and by one vote the \$50,000 appropriation failed. The \$35,000 was then voted. However, it was not unanimous. During this time, controversy arose as the \$30,000 was earmarked for road paving. Several members of the Community Preservation Committee felt this would set a dangerous precedent to asphalt a private road with taxpayer funding which might affect future consequences with other boards and committees. The DPW Director also advised against this proposal.

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APPOINTMENTS & HEARINGS

Discussion of October Town Meeting Warrant Articles:

The Board of Selectmen conducted a review of the following articles previously placed on HOLD.

Habitat for Humanity housing projects at Orchard Road and Quinaquisset Avenue, Ed Larkin (CPC) and Leedara Zola (Habitat for Humanity): (continued)

Mr. Larkin explained that a revised application was presented to the CPC for \$30,000 which is strictly for construction costs. At a subsequent meeting, the CPC motioned to separate the articles which passed. Mr. Larkin assured the Board of Selectmen there is oversight on expenditures from the DHCD and CPC. Five CPC members sign all of the invoices, which outline the contractor and the work that has been completed.

Habitat for Humanity – Solar Panel Projects:

It was disclosed the applicant, Habitat for Humanity of Cape Cod has withdrawn their request for CPA funding to assist with the Solar Panel Projects located on Orchard Road and Quinaquisset Avenue. It is anticipated that Habitat will receive grant funding to complete the intended project.

Motion made by Selectman Cahalane to remove Article #12, the CPC project proposed to assist Habitat for Humanity in their solar panel projects.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

| | | |
|--------------------------------|--------------------------------|------------------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

Wastewater Plan, Jeff Gregg (GHD):

To remain within the Phase I Implementation schedule of the Watershed Nitrogen Management Plan (WNMP) an article is proposed to appropriate funds for the purpose of developing the wastewater treatment facility loadings, conceptual designs and to initiate the permit application process to advance to the design of the Site 4 property adjacent to the Transfer Station.

Jeff Gregg, WNMP project manager of GHD Consulting Engineers was in attendance to review the components of the initial wastewater/clean water article. Mr. Gregg gave an overview of the project planning area and recommended plan approach. With the Section 208 Water Quality Plan the adaptive management approach allows communities to reduce nitrogen levels to meet TMDL's with non-traditional methods such as shellfish remediation which is an active initiative in the Town of Mashpee.

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APPOINTMENTS & HEARINGS

Discussion of October Town Meeting Warrant Articles:

Wastewater Plan, Jeff Gregg (GHD): (continued)

In the process, alternatives, no action alternatives, more centralized approaches, and decentralized approaches have been reviewed. Short-term initiatives within Phase I of the Plan include the evaluations of the Moonakis River a shared watershed, the shellfish aquaculture component, and the new facility adjacent to the Transfer Station referenced as Site 4 for treatment and recharge. Other possible options include the Wampanoag facility and the regional component which would utilize Joint Base Cape Cod.

Mr. Gregg explained the shellfish aquaculture component should restore water quality and meet TMDL targets in certain sites. However, there are sites within the Mashpee River watershed and Quashnet River where the habitat is not conducive to shellfish. GHD evaluations will not be able to achieve TMDL compliance with shellfish alone.

Traditional technologies are thus required without realizing the results of the shellfish. However, the Board remained cautious as a major concern is funding requirements without fully understanding the need. In comparing other towns faced with the mandate to manage nitrogen, it was noted the Town of Falmouth has a targeted wastewater management plan. In the Little Pond area, the sewerage phase has begun. This phase is self-funded through the betterment process. Non-traditional methods include shellfish aquaculture and the adaptive approach to widen the inlet within Bourne's Pond. In the Town of Mashpee, Phase 1 capital costs are projected to cost \$40,000,000.

The matter was debated. It was noted that revised plans have increased the shellfish component of the Plan. The Board questioned the timing of this process agreeing the Town may be premature in designing a collection system that may not be required. And further, how the Town would appropriate funding for a \$40 million dollar project.

It was agreed that a great deal of time and effort has been incorporated into the Plan for the past sixteen years. As a board, the Selectmen determined that it is time to methodically review the Plan in its entirety to bring forth a proposal to the voters in the spring.

Selectman Gottlieb as proponent of the wastewater/clean water article stated he would withdraw the article proposed for the October warrant with understanding this matter would be further considered for the spring town meeting.

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COMMUNICATIONS & CORRESPONDENCE

Acknowledgement of surrender of General-on-Premises Liquor License effective September 5, 2016, Artfully Yours:

Correspondence was received from Christine Wagner, owner of Artfully Yours dated August 16, 2016 surrendering the General-on-Premises Liquor License of Artfully Yours, 6 Joy Street, Mashpee effective September 5, 2016.

Motion made by Selectman Sherman to acknowledge the surrender of the General-on-Premises Liquor License of Artfully Yours on September 5, 2016.

Motion seconded by Selectman Cahalane.

VOTE: Unanimous. 5-0.

Roll Call Vote:

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|--------------------------------|--------------------------------|------------------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

Review of correspondence from the Town Clerk relative to the By-law Review Committee:

The Town Clerk remitted communication to the Board of Selectmen dated August 18, 2016 requesting the Selectmen vote to reconvene the Bylaw Review Committee and advertise and appoint (2) voters to serve as representatives.

In accordance with the HOME Rule Charter the By-law Review Committee should meet at least every ten years for the purpose of revision or recodification of all by-laws of the Town of Mashpee. The By-law Review Committee shall consist of the Town Clerk, two voters appointed by the Town Moderator, and two persons appointed by the Board of Selectmen.

Motion made by Selectman Cahalane to reconvene the By-law Review Committee and advertise notice for appointment.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

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|--------------------------------|--------------------------------|------------------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

It was agreed the Board of Selectmen would notify the Town Moderator regarding his appointments, and the need to advertise as well.

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Review of additional articles (3) proposed for inclusion in the October 2016 Annual Town Meeting Warrant:

Three additional articles are proposed for inclusion in the October 2016 Annual Town Meeting Warrant. This includes funding the Firefighters Union Contract settlement, creating the position of Administrative Secretary within the Recreation Department/Kids Klub Enterprise, a clean-up article and to appropriate funding for the wastewater/clean water project.

The Board of Selectmen previously took action to withdraw the wastewater/clean water article with the understanding the article would be reconsidered at the May 2017 Town Meeting.

Motion made by Selectman O'Hara to support the (2) articles relative to the Firefighters Union Contract settlement and the creation of the Administrative Secretary position within the Recreation Department/Kids Klub Enterprise for placement on the October 2016 Annual Town Meeting warrant.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

NEW BUSINESS

Review and approval of License to Enter and Use Real Property between Mashpee Commons Limited Partnership and the Town of Mashpee:

The Board of Selectmen reviewed the Mashpee Commons Trail License Agreement relative to the Mashpee Greenway Project. The proposed license will allow the development of a first section of a series of trails from Mashpee Commons to surrounding Town conservation areas and other Town facilities. The trail will connect Mashpee Commons to the Middle/High School, and will include a walking bridge over the Quashnet River.

Approval and signature is required to allow the trail project to proceed. The project is recommended by the Town Planner and Town Counsel has reviewed the license to form.

Motion made by Selectman Cotton to approve and execute the Mashpee Commons Trail License Agreement as presented.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

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Review and adoption of Board of Selectmen Policy #066, Senior Property Tax Work-Off Program, Lynne Waterman (COA Director):

Lynne Waterman, Council on Aging Director attended the Selectmen's Meeting to review the Senior Property Tax Work-Off Program. For the Board's approval was Policy #066 which represents the recommendations and guidance of the Council on Aging Director and Department Heads involved in the program.

The senior property tax work-off program has been in operation for the past sixteen years. The new guidelines clarify the mission to provide tax relief for low income elders and establish financial guidelines to match the guidelines of the state's fuel assistance program which change annually. Proof of income by candidate providing a copy of tax return would also be necessary to participate in the program. Ms. Waterman explained the policy requires that a candidate not own a home in another community, and two members of the same household may not participate in the program in the same year. Candidates are selected by lottery. The maximum number of positions annually is 25, and the maximum credit per candidate is \$750 with an option to increase the dollar amount in future years. All selected candidates are subject to all procedures required by the Town including a CORI review, and the completion of I-9 and W-4 forms. The Internal Revenue Service process would also be followed when posting a payment against a participant's tax bill.

For tracking purposes the Board of Selectmen requested to obtain an annual report regarding the number of application's received. It was noted that tax returns are reviewed by the COA Director only. If an applicant qualifies for fuel assistance, the applicant would qualify for the Senior Property Tax Work-Off Program offered by the Town of Mashpee.

Motion made by Selectman Cotton to adopt Board of Selectmen Policy #066, Senior Property Tax Work-Off Program as presented.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

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Discussion and approval to grant Conservation Restriction on the Mills Property:

For several years, the Town of Barnstable has held \$150,000, a CPA contribution towards the Town of Mashpee's purchase costs for the acquisition of the Mills Property. Special legislation has granted support for the project upon the granting of a Conservation Restriction to the Department of Fish and Game.

Motion made by Selectman Cahalane to grant a Conservation Restriction (CR) on the Mills Property to the Department of Fish and Game; subject to the Town of Barnstable reimbursing the Town of Mashpee Community Preservation Committee \$150,000 towards the purchase of the Mills Property authorizing the Town Manager to proceed with the transaction accordingly. Motion seconded by Selectman Sherman.

VOTE: 5-0.

Roll Call Vote:

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|--------------------------------|--------------------------------|------------------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

Review and approval of October 2016 Annual Town Meeting Warrant:

The Board of Selectmen conducted a final review of the October 17, 2016 Annual Town Meeting warrant.

As noted; Article 17 – Sight Obstruction and Article 21 – Noise Control were modified by Town Counsel, explanations only.

The Board of Selectmen conducted due diligence and each article was considered. It was noted the CPC Article #12 for Solar Panels associated to the Habitat for Humanity projects on Orchard and Quinaquisset Roads was withdrawn by the applicant, Habitat for Humanity.

Articles HELD for additional review include Article #10 & Article #21:

Article #10: CPC – Historic District Signage Project:

Motion made by Selectman Sherman to support Article #10 on the October Town Meeting warrant.

Motion seconded by Selectman Cahalane.

VOTE: 4-1. Motion carries.

Roll Call Vote:

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|--------------------------------|--------------------------------|-----------------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, no |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, (1) |

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Article #21: Noise Control:

Motion made by Selectman Cotton to support Article #21 on the October Town Meeting warrant.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

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|-------------------------|-------------------------|-----------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

Motion made by Selectman Sherman to approve and execute the October 17, 2016 Town Meeting Warrant as presented.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

| | | |
|-------------------------|-------------------------|-----------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

Motion made by Selectman Cahalane to adopt Draft #3 of the October 17, 2016 Annual Town Meeting Warrant with amendments made to Article #17 & Article #21 to include (2) new articles relative to the Firefighters Union Contract settlement & the Kids Klub Administrative position.

Motion seconded by Selectman O'Hara.

VOTE: Unanimous. 5-0.

Roll Call Vote:

| | | |
|-------------------------|-------------------------|-----------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

Approval of appointment to the Conservation Commission, Thomas J. O'Neill:

The Board of Selectmen was in receipt of a resume from Thomas J. O'Neill and a letter of recommendation from the Conservation Agent dated August 26, 2016 recommending the appointment of Mr. O'Neill to the position of full-time Conservation Commissioner. The Conservation Commission voted unanimously at their meeting of August 25, 2016 endorsing this appointment.

Motion made by Selectman Sherman to appoint Thomas J. O'Neill to the Conservation Commission as a full voting member.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

| | | |
|-------------------------|-------------------------|-----------------------|
| Selectman Gottlieb, yes | Selectman Cahalane, yes | Selectman O'Hara, yes |
| Selectman Cotton, yes | Selectman Sherman, yes | Opposed, none |

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Approval of appointment to the Mashpee Cable and Advanced Technology Advisory Board, Morgan James Peters:

A letter of interest was received from Morgan James Peters dated April 30, 2016 to serve on the Mashpee Cable & Advanced Technology (MCAT) Board. Additional communication was received from Andrew Eliason, Chair of the MCAT Board dated August 25, 2016 recommending the appointment of Mr. Peters.

Motion made by Selectman Cahalane to appoint Morgan James Peters to the Mashpee Cable and Advanced Technology Advisory Board.

Motion seconded by Selectman Sherman.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

LIAISON REPORTS

Special Events: A Blue Mass is planned to be held at The Christ the King Church on October 7, 2016 starting at 7:00 p.m.

Affordable Housing Committee: At the last Affordable Housing Committee meeting it was reported the state-estimated water connection at 950 Falmouth Road, a potential site for affordable housing could cost as much as \$85,000.

ADJOURNMENT

Motion made by Selectman Sherman to adjourn at 9:03 p.m.

Motion seconded by Selectman Cotton.

VOTE: Unanimous. 5-0.

Roll Call Vote:

Selectman Gottlieb, yes
Selectman Cotton, yes

Selectman Cahalane, yes
Selectman Sherman, yes

Selectman O'Hara, yes
Opposed, none

Respectfully submitted,

Kathleen M. Soares
Secretary to the Board of Selectmen